

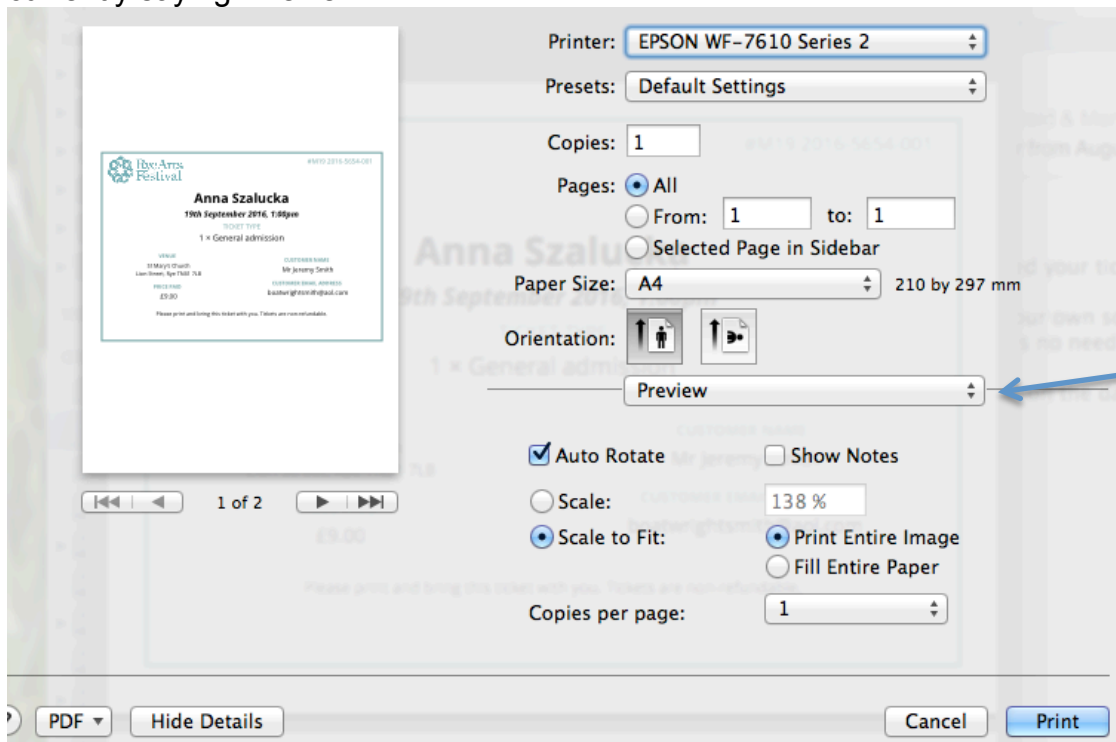
RYE ARTS FESTIVAL

PRINTING MULTIPLE TICKETS ON AN A4 SHEET

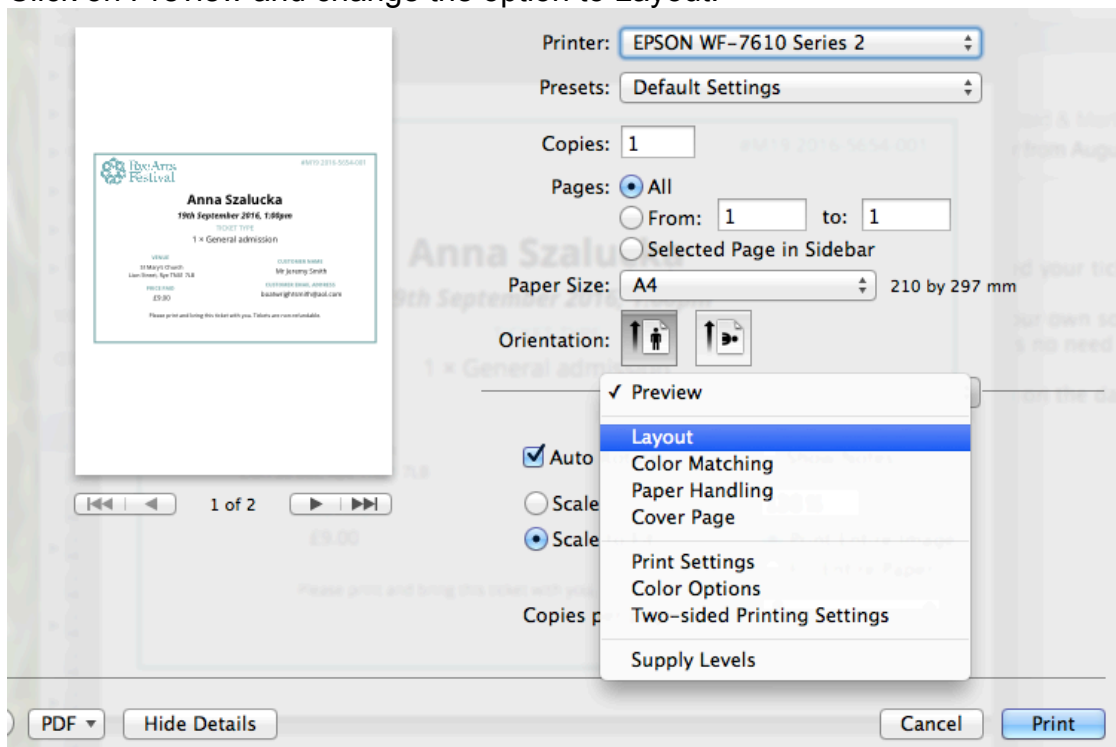
This is more difficult to advise on as there are many different printers and printer drivers out there and not all will have the same options in the 'print options' window...

First find the file and press 'Print'.

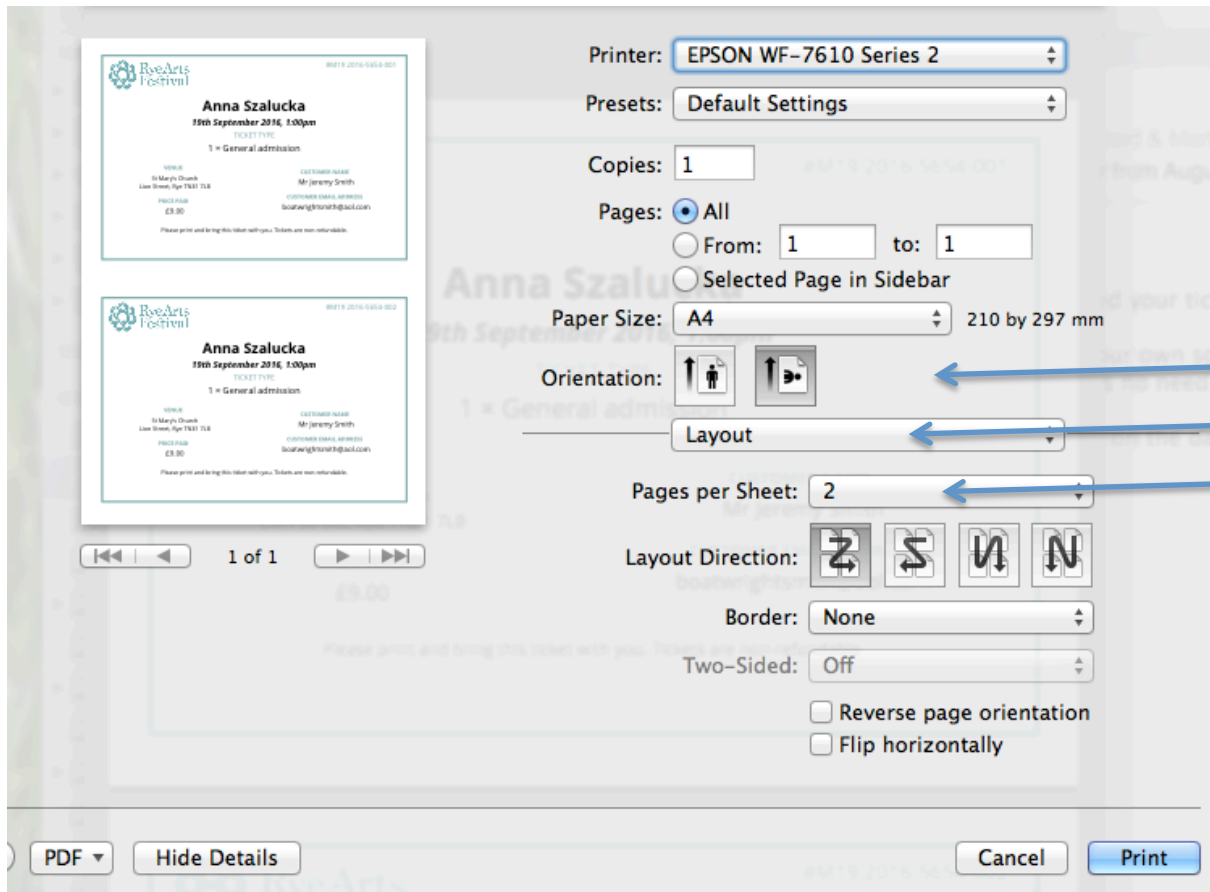
I get a screen like this, which offers two orientation options and a multiple-choice button currently saying 'Preview':



Click on Preview and change the option to Layout:



Here I have chosen two pages per sheet and 'portrait' for the paper's direction.



We recommend printing up to four pages (tickets) per A4 sheet (which would require the paper to be landscape) as any more than this and the tickets are really too small and individual ticket numbers start to become illegible.

